

DETAILS ON WORKING OUT THE READY-FOR-SHIPMENT NOTE, THE HW PACKING LIST AND THE STATEMENT OF GOODS' ORIGIN (DOCUMENTARY EVIDENCE OF ORIGIN)

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The following procedure shall be adopted unless other, project-related instructions have been submitted:

Ready-for-Shipment Note (HW 6587-en)

- Form HW 6587_en of Ready-for-Shipment note shall be completely filled in and sent to the address specified in the order.
- The complete call address of the goods (incl. contact partner, phone numbers and email-address) shall always be given.
- The suppliers are bound to furnish documentary proof of completeness of every item ordered according to the following instructions:
 - TIL - partial delivery of every ordered item (partial delivery of a specific ordered item)
 - RIL - balance of delivery of every ordered item (balance of a specific ordered item)
 - TML - partial quantity delivered of every ordered item (e.g. ordered quantity = 10, quantity delivered = 5)
 - KML - delivery of complete quantity of each ordered item (e.g. ordered quantity = 10, quantity delivered = 10)
- The Ready-for-Shipment note will be rejected unless the require entries have been made by you.
- The Ready-for-Shipment note shall be accompanied by the following papers:
 - a) Packing List (HW 6584)
 - b) Statement of Goods' Origin (Documentary evidence of origin)

Packing List (HW 6584)

- Shall be filled in completely as shown in the enclosed specimen.

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Statement of Goods' Origin (Documentary evidence of origin)

- Only if required in the order specification: Supplier's Statement (HW 6585_en) and / or Certificate of Origin
- HW 6585_en shall be completely filled in as shown in the enclosed specimen provided equipment is supplied which has been manufactured in member states of EU (European Community).
- Goods originating from other countries require a Certificate of Origin legalized by the relevant Chamber of Commerce.
- Project / Codeword, Order No., Position No. of Order, Project Node No./TPG (see ordered item), Description of Goods as well as country of origin of every ordered item have to be specified in any case.
- The identification of origin "EU" is not permitted. The exact name of the country has to be given for every ordered item.
- Supplier's Statements / Certificates of Origin shall always refer to the Humboldt Wedag Order No. and Position No. of the Order.
- Delivery notes and/or supplier's invoices referred to shall always be attached to the Supplier's Statement.
- Supplier's Statements / Certificates of Origin shall be officially stamped, originally signed and forwarded by mail in time to the address indicated above (Fax copies are not permitted).